

**CONTRA COSTA COLLEGE
OPERATIONS COMMITTEE
Wednesday, November 11, 2020
2:30 p.m. - 3:30 p.m.**

Zoom

<https://4cd.zoom.us/j/97678273993>

Minutes

Committee Members: Mariles Magalong (chair), Katie Krolikowski, Brian Williams, Elaine Gerber, Jason Berner, Norma Ambriz-Galaviz and David De La Cruz

Ex-officio: Lt. Thomas Holt, James Eyestone, William Tandongfor, Bruce King, Larry Womack and Dennis Franco

Present: Mariles Magalong, Jason Berner, Dennis Franco, Bruce King, Brian Williams, Elaine Gerber, James Eyestone, David De La Cruz, William Tandongfor and Larry Womack

Guests: Brandy Gibson, Ed Carney, Aman Butt, and Carlos Solano

Meeting called to order at 2:30 a.m.

I. Approval of Current Agenda

- Elaine motioned to approve the agenda, Jason seconded and the committee unanimously approved.

II. Approval of Minutes from October 12, 2020

- Additional information and edits of the October 12, 2020 minutes will be reviewed for approval in the next meeting.

III. Action Items

A. Charging inverters for students

- Jason motioned to approve the purchase of 100 charging inverters up to \$3,000 be distributed to students in the Library, David seconded and the committee unanimously approved.

B. Proposal to College Council- Review the charges of the Budget, Operations, Student Success and Planning

- Brian motioned to approve for College Council to review and clarify the charges of the Big 4 committees, Elaine seconded and the committee unanimously approved.

IV. Information/Discussion Items

A. Safety Committee Reports

- Operations will review Safety Committee minutes.
- The chair of the Safety Committee will address any action items to this committee for approval.

B. Follow up campus security cameras- camera installation proposal

- Chief Carney will provide this committee with a prioritization list and amount available for additional cameras to be installed on campus.
- The walkway areas in front of Student Services Center, Library and Dining Hall/ Aqua Terra Grill are on top priority.

C. Revitalization of the Technology Committee

- James mentioned that the Technology Committee does not have assigned charges or responsibilities to be a full-fledged committee.
- He suggests to change Technology Committee as an Adhoc committee.
 - Technology Adhoc Committee will review any technology purchases for compatibility and support before it goes to College Council for approval.
 - Moved to action item for next Operations Committee meeting.

D. Meetings on holiday breaks – change dates

- Operations committee agreed to cancel November 25th meeting due to lack of quorum.

V. Adjournment at 3:22 p.m.

Next meeting Wednesday, December 9, 2020 at 2:30 p.m.